

Getting started with CrewRun

A step-by-step guide to setting up your account at **onboarding.crewrun.ai**. It takes about five minutes. Dash, your AI admin, takes you through each step.

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Create your account

Sign up with Google, or with your name, business name, UEN, mobile number, work email and a password.

 CrewRun



Create your CrewRun account

Five minutes to an admin that never sleeps.

Continue with Google

or

Full name

Business name

UEN

SG +65

Mobile number

Work email

Create a password

At least 8 characters, with a capital letter and a number.

Continue

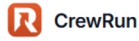
Already set up? Run your crews from the app.

 Download on the App Store

 Get it on Google Play

Verify your email

Enter the six-digit code we email you. Your account is created once the code checks out.



Check your email

We sent a 6-digit code to your inbox. It expires in ten minutes.

0 0 0 0 0 0

Paste it straight in; your phone will offer it too.

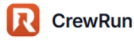
Verify and continue

Send it again in 28s

Use a different email

Meet Dash

Dash is the AI admin inside CrewRun. Setup takes about five minutes. Click **Start setup**. You can pause at any time and pick up where you left off.



Hi there, welcome to CrewRun.

I'm Dash, your CrewRun admin. Give me five minutes and your crews, channels and invoicing will be running.

[Start setup](#)

Step 1 · How many crews

Pick a range, or type the exact number into the reply box. Over 20 crews? Dash passes you to our sales team, who will price it for you.

 CrewRun

Set up manually

 Dash

Hi there!

I'm Dash, the admin inside CrewRun. I answer your messages, book the jobs, route the crews and send the invoices — so first let me learn how you run.

About five minutes. Pause whenever you like and I'll hold your place.

Step 1 of 7

How many crews are on the road?

This sets your plan and how I lay the jobs out on the map.

1 to 3

4 to 10

11 to 20

More than 20

Reply to Dash...



Dash can make mistakes. Check anything that matters.

Step 2 · Choose your plan

Dash recommends Starter, Growth or Scale based on your crew count. Choose monthly or yearly billing and set the exact number of crews. The price updates as you go. Click **Continue with payment**.

 CrewRun

BackSet up manually

 Dash

Good, that's the shape of the business.

Here are the three plans side by side. Set the exact number of crews and the price follows.

Step 2 of 7

Here's the plan that fits you

You told me 4 to 10 crews, so I put you on Growth. Set the exact number and the price follows.

Pay yearly

save S\$828

Pay monthly

Starter

1 to 3 crews

Growth

4 to 10 crews

Scale

11 to 20 crews

RECOMMENDED FOR YOU

S\$418

a month

S\$418 charged today, then every month

CrewRun Growth

-

4 crews

+

WhatsApp answering 24/7

Booking and crew notification

Full message history

Multi-crew dispatch

Automated job quoting

Invoice sending

Payment chasing

What a crew covers

4 crews

One crew is one van on the road: their jobs, their route and their invoices. Move the stepper and the price follows — the bigger you get, the less each crew costs.

Continue with payment

Charged today, with a full refund any time in the first 30 days. Cancel whenever you like. Continue and I'll hand you to Stripe.

Reply to Dash...



Dash can make mistakes. Check anything that matters.

Step 3 · Pay

Payment goes through Stripe, so CrewRun never sees your card. Pay on this device, or get a link to finish on your phone. Full refund within 30 days, and you can cancel any time.

 CrewRun

BackSet up manually

 Dash

Right, the boring bit.
Payment runs through Stripe, so your card details never touch CrewRun. Pick whichever is easier.

Step 3 of 7

How would you like to pay?

S\$418 a month for 4 crews, S\$418 charged today, then every month. Full refund inside 30 days, and you can cancel from your dashboard anytime.

Pay on this device
Opens Stripe checkout, takes a minute

Pay on my phone
Get a link to finish in Stripe on your own device

Payment confirmed

You'll see your receipt, and Dash moves on to setting up your workspace.

 CrewRun

Set up manually

 Dash

That's the admin out of the way.

Now the part that gets your evenings back.

Step 3 of 7

Payment set up

Stripe has your card and your crews are covered from today. Next I'll set up your workspace, asking a few questions and filling everything in as we go.



S\$418 a month

Confirmation sent to your email

Plan

CrewRun Growth, billed monthly

Crews covered

4 crews

Charged today

S\$418

Let's set it up

Step 4 · Your business

Enter your business name, website, UEN and address. Dash reads your website and fills in the rest.

 CrewRun

Set up manually

 Dash

Let's start with the business itself.
Three details and I'll read your site for the rest.

Step 4 of 7

Tell me about the business

Share your website, your UEN and the business address. I'll read the site and fill the rest in myself.

Business name

Bright Aircon Services

Website

brightaircon.sg

UEN

201912345K

Business address

12 Ubi Road 1, Singapore 408701

Save and continue

Reply to Dash...



Dash can make mistakes. Check anything that matters.

Check your details

Look over what Dash found. Click **Edit** to fix anything, then **Yes, looks good**. These details go on every quote, invoice and job sheet.

 CrewRun

BackSet up manually

 Dash

Here's what I have so far.
Fix anything I got wrong and I'll use it on every quote and invoice.

Step 4 of 7

Does this look right, there?
Everything here goes on your quotes, invoices and job sheets.

Bright Aircon Services
brightaircon.sg

Edit

Business name
Bright Aircon Services

Business description
Not set yet

UEN
201912345K

Website
brightaircon.sg

Address
12 Ubi Road 1, Singapore 408701

Industry
Not set yet

Yes, looks good

Reply to Dash...



Dash can make mistakes. Check anything that matters.

Step 5 · Your people

Paste the names and mobile numbers of everyone who works a van, one person per line, or drop in a CSV file.

 CrewRun

BackSet up manually

 Dash

Now your people.

Everyone who works a van. Paste the list and I'll read it; a longer roster can come in as a CSV.

Step 5 of 7

Who is on the road?

Paste their names and mobile numbers, one person a line, or drop a CSV.

Ahmad Tan 9123 4567, Priya Nair 9234 5678, Jason Lim 9345 6789



Dash can make mistakes. Check anything that matters.

Your crews

Create one team for each crew on your plan and put your people into them. Dash uses each team's skills to send the right van to the right job. You can also leave this for later.

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Back

Set up manually

 Dash

Good, that's everyone.

Your plan covers a set number of crews. One team per crew, named how you talk about them, and your people sorted into them.

Step 5 of 7

Your crews

One team per crew. Skills are matched to job types, so I route the right van to the right call.

0/4 crews set up

Loading...

No crews yet. Add the first one below.

Add a crew

I'll do this later

Reply to Dash...



Dash can make mistakes. Check anything that matters.

Step 6 · Channels

These are the channels Dash answers on: WhatsApp, Facebook Messenger, Instagram and GPS tracking. You'll connect them in the app later. Use something else? Tell us and we'll build the integration.

 CrewRun

BackSet up manually

 Dash

Crews are set.

Next, the channels I answer on. This is where I earn my keep — every message answered, day or night, without you picking up the phone.

Step 6 of 7

What I plug into.

These are live today. Connecting them is a job for the app, where you'll log in to each one — nothing to do here.

 WhatsApp

LIVE

 Facebook Messenger

LIVE

 Instagram

LIVE

 GPS tracking

LIVE

Using something else?

Type it here and we'll build the integration for you. The team will be in touch.

MYOB, Google Calendar, the portal we book jobs in...

Continue

Step 7 · Your old data

Upload customer lists, calendars, old quotes and invoices. Dash sorts them into customers, jobs and invoices for you.

 CrewRun

BackSet up manually

 Dash

Last thing, I promise.
Anything from your old system and I'll sort it into customers, jobs and invoices for you.

Step 7 of 7

Anything from your old system?

Customer lists, calendars, old invoices, job sheets. Drop them in and I'll sort them.

Drop your files here

Customer lists, calendars, quotes and invoices. I'll sort them.

Choose files

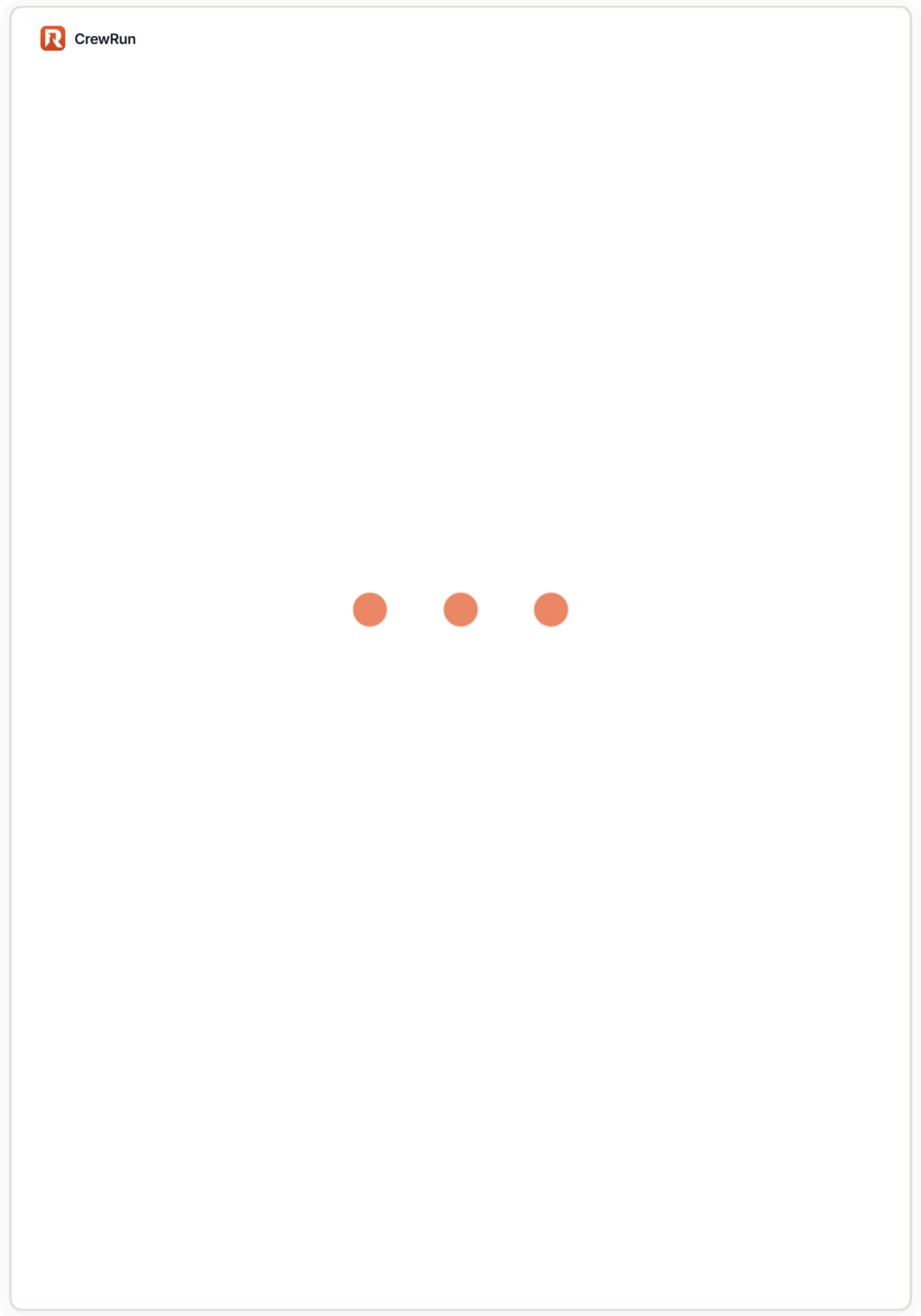
Reply to Dash...



Dash can make mistakes. Check anything that matters.

Setting up your workspace

Dash sets up your inbox, crews, WhatsApp and invoice templates. There's nothing for you to do.



You're done

Click **Open my dashboard** to start running your crews from the CrewRun app.



Admin's off your plate.

You're all set up. Go run the crews. I'll run the office.

[Open my dashboard](#)

Good to know

- **Reply to Dash at any time.** Type questions or answers into the box at the bottom of the screen.
- **Back** takes you to the previous step. **Set up manually** skips the chat and gives you plain forms.
- **Pause and come back.** Sign in again and Dash picks up where you left off.
- **Need a hand?** Email support@crewrun.ai and we'll finish the setup with you.